

# Civil Aviation Amendment Order (No. R14) 2004

I, WILLIAM BRUCE BYRON, Director of Aviation Safety, on behalf of CASA, issue the following Civil Aviation Order under subregulation 244 (2) of the *Civil Aviation Regulations 1988*.

**[Signed Bruce Byron]**

Bruce Byron  
Director of Aviation Safety and  
Chief Executive Officer

2 December 2004

---

**1 Name of Order**

This Order is the Civil Aviation Amendment Order (No. R14) 2004.

**2 Commencement**

This Order commences on gazettal.

**3 Replacement of section 20.13 of the Civil Aviation Orders**

Section 20.13 of the Civil Aviation Orders is omitted and a new section substituted as set out in Schedule 1.

# **Schedule 1      Substitution of section 20.13 of the Civil Aviation Orders**

## **SECTION 20.13**

### **AIR SERVICE OPERATIONS — COCKPIT CHECK SYSTEMS**

#### **1      APPLICATION**

This section applies to all Australian registered aircraft having a maximum take-off weight of 5 700 kg or higher, to all aircraft conducting regular public transport operations regardless of weight, and to such other aircraft as CASA may prescribe.

#### **3      COCKPIT CHECK SYSTEM REQUIRED**

An operator of aircraft shall establish a cockpit check system for each type of aircraft operated by him, setting out:

- (a) the procedure to be followed by the pilot in command and other flight crew members before take-off, before landing and in emergency situations; and
- (b) any other procedures necessary for the efficient handling of the aircraft.

#### **4      APPROVAL OF COCKPIT CHECK SYSTEMS**

Cockpit check systems shall be approved by CASA.

#### **5      CARRIAGE AND USE OF COCKPIT CHECK SYSTEMS**

- 5.1 The cockpit check system shall be in the form of check lists, separate from manuals or other documents and shall be of a permanent nature such as the 'roller blind' type or stiff leaf booklets.
- 5.2 The cockpit check system shall be kept in the appropriate crew compartment and shall be used by the flight crew as part of the flight crew procedures.
- 5.3 When 2 or more members are carried in the flight crew, 1 member shall read off each item of the particular procedure from the cockpit check system and check that the required action has been carried out by another member.